

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, January 27, 2020

Minutes

Members Present

Ashnika Ali
Lilia Perez
Kim Enright
Lysette Perez
Kristen Harrington
Mary Jane Reynolds
Quinton Dames
Glenn Krabec
David Shamer
Kathlyn Belizaire
Hector Bernardino
Eileen Perry
Mark White
Cecil Smith
Chris Dowden
Dale Smith
Kristina Rowe
Damion Baker

Members Absent

Thomas McKissack
Vickie Rossy
*Felisha Douglas-Bowman

CARE Council Staff

Shirley White
Neeta Mahani

Guests

Rik Pavlescak
Marie Presmy
Yolette Bonnet
Chris Irizarry
Dylan Brooks
Heath Bish
Jerome Hill
Mary Kannel
Stephanie Thomas
Denise Brown
Linda Cledanord
Taylor Velasquez
Skyler King

Grantee Staff

Shoshana Ringer
Shirley Lanier
Helen Hvizd
Anna Balla
Daisy Wiebe
Casey Messer
Maria Corona
Juliane Tran
Thomas Eaton
Marlinda Jefferson

Guests

Leroy Rouse
Hanna Burson
Richardo Jackson
Keithia Bryan
Sandra McCoy
Robert Aguero
Gail Stein
Gloria Goolsby

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 2:02p.m. by the Chair, Christopher Dowden at the Mayme Frederick Building. Roll was taken; **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

“In Remembrance of Shirley Samples”

III. **Motion** by Lilia Perez, **second** by Cecil Smith to accept the excused absence of Felisha Douglas. **Motion carried.**

IV. **Motion** by Glenn Krabec, **second** by Lysette Perez to accept the January 27, 2020 CARE Council Meeting Agenda as amended. **Motion carried.**

- V. **Motion** by Glenn Krabec, **second** by David Shamer to accept the November 18, 2019 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair:** The Chair welcomed new member Damion Baker and told him to stop them if he should have any questions during the process of the meeting.
- VII. **Public Comments:** There were no public comments.
- VIII. **Educational Moment:** There was no educational moment.
- IX. **Unfinished Business and General Orders:** There was none.
- X. **New Business:**
- A. **Vote: Approval of Committee Recommendations:**
1. The Executive Committee's request for ratification of their approval of the GY19 Revised Budget (Sweeps), this recommendation is invalid, the budget was voted on as a whole budget. The motion should have been voting on Sweeps, which is moving from category to category. There should have been a couple of abstentions at the Executive Committee meeting. There recipients' office will present the information regarding the budget that was sent out and members will consider it independently of the recommendation of the Executive Committee.
The recipients' office provided the GY19 Sweeps Based on Provider Needs for review and discussion.
Lysette Perez – Compass, Ashnika Ali – HCSEF, Quinton Dames – FoundCare, Lilia Perez – FoundCare, and Kristen Harrington – AHF abstained.
Motion by Glenn Krabec, **second** by Lysette Perez to accept the Sweeps as presented.
Motion carried.
- B. **New Name for the CARE Council: Motion** by Glenn Krabec, **second** by Eileen Perry to change the name of the Palm Beach County HIV CARE Council to Palm Beach Council CARE Council. Discussion ensued.
Motion by Glenn Krabec, **second** by Lysette Perez to table the discussion until after the retreat. **Motion carried.**
- XI. **Other Business:**
- A. **Community Conversation/Retreat:** The Chair mentioned his concern of there not being enough consumers at the last retreat. He proposed having community conversations where we go out into the areas of high incidents (Belle Glade, Riviera Beach, Lake Worth and Delray Beach. Instead of the annual retreat have four smaller retreats with an educational component and a public forum component to allow us to educate individuals living with HIV who wants to be a part of this process but don't feel empowered to because they don't

understand what's going on around them or because they don't know that we exist. The other part is we learning from them. Maybe there are people that cannot be a part of this process, they cannot come to meetings or they are otherwise unable to participate and we need to go to them to collect information and meet them.

The Chair appointed an ad hoc to create a workable plan. Volunteers for the ad hoc are Glenn Krabec, Dale Smith, Denise Brown, Kristina Rowe, and Chris Dowden.

There was a lengthy discussion about housing during which a current member of the CARE Council spoke about his recent housing issues.

XII. Standing Reports & Updates:

A. Legislative Update: None.

B. CPP Updates: Dillian Brooks reported there would be a meeting Friday @ 10:00am (1/31/2020) at Compass. He mentioned that the bylaws changed to only two representatives per agency.

C. Part B Report: Patient Care & 4BNWK Report: The reports were provided.

D. HOPWA: Mark White stated that there are no updates at this time.

E. C.H.A.G. Report: Denise Brown gave a brief update of events and thanked everyone who participated in the CBA retreat. She provided the data overview from the retreat.

F. Part A: Dr. Casey Messer reported that he do not have news related to the notice of award for the upcoming grant year for Part A or the Ending the HIV Epidemic. He do expect to receive notice within the next couple of weeks. The good information that he could share is, the project officer (PO) said that our grant application is in the top 10 in the country, it's a huge jump from our ranking in the prior years. Which means if there is any supplemental funding dollars available after the monies have been allocated based on formula, because of the strength of our application we might not get a cut in funding but potentially we might get a small increase.

He mentioned that a draft for the End the Epidemic Plan was submitted to the CDC on December 31, 2019.

He reported that last week on Wednesday and Thursday the PBC Ryan White Part A Recipients' Office participated in a statewide planning retreat with other Part A jurisdictions around the state and the Part B HIV/AIDS office from Tallahassee. The goal of that meeting were to have a better coordinated response to HIV in the state, to have some shared priorities for how to move forward, and to do a better job of communicating across parts. There were three major priorities set to work on: unified eligibility system, data sharing, and expanded scope of this planning body unifying Parts A & B.

He introduced Juliane Tran as a new Quality Management Clinician and informed that Jorge Batista's last day is tomorrow.

He mentioned an administrative initiative that the recipients' office is participating in collaboration with our housing continuum of care under the Human and Veterans Services Department, Housing is Healthcare 100 Day Challenge.

G. Expenditure Report: The RW GY19 Reimbursements report was provided for review and discussion. Thomas Eaton reported they have received all reimbursements through November and December is due to the recipients' office this week. He said based on projections carryover could be \$200,000 – \$250,000. The core/support split is at 75/25 and is a concern that will have to be address.

Motion by David Shamer, **second** by Lysette Perez to extend the meeting by 15 minutes.

Motion carried.

H. LGBTQ: Kim Enright reported that the LGBTQ committee has complete their survey and she will present them at the next CARE Council meeting.

I. LPAP: Shoshana Ringer reported that the committee is working a guideline for a formulary.

J. Membership: Eileen Perry thanked the board and committee members for their dedication. She reported that there is currently 21 board members and 1 prospective member who will be interviewed tomorrow. She has asked Helene to attend the February meeting to discuss remote attendance.

K. P & A: Nothing.

L. QMEC: Shoshana Ringer reported that the committee discussed an update on the QI project – Improving Outcomes through Data, the QM plan, the agencies' individual projects, and the clients' rights and responsibilities.

M. Planning: Lysette Perez reported the committee agreed on the client survey portion of the Needs Assessment and next month they will identify sub-populations and agencies that they would like to partner with to distribution the survey.

N. Community Awareness: Neeta Mahani stated that the committee did not meet this month.

XIII. Announcements:

Saturday (2/1/2020) at 2:00pm, Women Wellness Seminar at Compass

February 12 "Elephant in the Room" honoring National Black HIV Awareness Day at 5:30pm at Compass

Monarch Health, February 7 an "Evening of Mirth" at the Riviera Beach Marina

March 20, Sisters Organizing to Survive (S.O.S.) fun fair at Changes Wellness Center, 31 W 20th St, Riviera Beach to celebrate Women and Girls Awareness Day.

XIV. Adjournment: With no further business, the CARE Council Meeting adjourned at 4:13p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr Blvd, Riviera Beach, FL.

Approved as amended 05/04/2020.sw